



Bellingham Farmers Market Membership Application | 2010

Welcome Vendors! Please complete all of the information below and return this application along with a Stall Schedule form and a check made out to BFMA for all membership fees by **January 31, 2010**.

IMPORTANT: All **Artists, Crafters, Food Processors and Concessionaires** must jury on February 6, 2010. Jury to be held at the Whatcom Volunteer Center, 725 N. State Street, Bellingham. Craft and Processor items must be dropped off between 9am-10am.

Membership Category Please Select Your Membership Category:

Read the BFM Membership Handbook to determine your category.

If you check more than one category, please complete an application for each.

- Farmer Farmer-Processor Vendor
- Crafter
- Processor/Concessionaire
- Contract Vendor includes < Eastern Washington Produce Service Provider



Applicant/Vendor Information

DATE	NAME	DOB (MM/DD/YYYY)
------	------	------------------

BFM MEMBER SINCE (YYYY)	COMPANY NAME	UBI Number
-------------------------	--------------	------------

TAX STATUS: CORP, SOLE PROPIETER, LLC, 501C-3 ORGANIC, FAIRTRADE, OTHER
 Please indicate if you have following designations:

MAILING ADDRESS

CITY	STATE	ZIP
------	-------	-----

FACILITY/FARM ADDRESS IF DIFFERENT THAN ABOVE

PHONE (DAY)	PHONE (EVENING)	PHONE (CELL)
-------------	-----------------	--------------

E-MAIL #1	E-MAIL #2	E-MAIL #3	WEBSITE
-----------	-----------	-----------	---------

(BFM sends regular email notices. Please include addresses of any employees whom you would like to receive these communications.)

FARM ACREAGE, GREENHOUSE SQUARE FOOTAGE

The following is an optional membership information release: I hereby grant the Bellingham Farmers Market permission to publish my name and business name, address, and phone numbers in a Market publication to be shared with other Market members and on the Market website. BFM can publish partial info, such as an e-mail address, if you so choose. Please indicate which information can be included:

- ALL Partial



SIGNATURE: _____ DATE: _____



Bellingham Farmers Market Membership Application | 2010

Applicant/Vendor Product Description

Please check/describe your products and list all that apply to you and indicate percentage you sell of each product. If you need more room please attach a separate sheet of paper.

NOTE: Vendors are not permitted to resell products unless given explicit permission. If you want to resell a farm product please indicate so below: You will be notified if granted permission.



Farmers

- Fresh Vegetables/Herbs | ____%
- Fresh Fruit & Berries | ____%
- Flowers | ____%
- Potted Plants | ____%
- Dairy and/or Eggs | ____%
- Live Animals or Meat | ____%
- Honey | ____%
- Mushrooms | ____%
- Value Added Products | ____%
- Other | ____%

Artists & Crafters

- Jewelry -
Beadwork/Wire Wrapping | ____%
- Jewelry -
Metal Work | ____%
- Clothing & Accessories | ____%
- Fine Art | ____%
- Fiber Arts | ____%
- Home Accessories | ____%
- Furniture | ____%
- Books/Cards | ____%
- Photography | ____%
- Garden Art | ____%

- Bath & Body | ____%
- Pottery | ____%
- Baby Items/Kids | ____%
- Other _____ | ____%

Food Processors/Concessionaires

Describe product. **Food Processors MUST submit FULL menu.**

- _____ | ____%
- _____ | ____%
- _____ | ____%
- _____ | ____%
- _____ | ____%

★ **The craft and processor juries will be held February, 6th 2010. Jury to be held at the Whatcom Volunteer Center, 725 N. State Street, Bellingham.**
Craft and Processor items must be dropped off between 9am-10am. All new Artists and Crafters must submit a Craft Jury Form.

All applicants are responsible for attending the jury. No notices or special invitations will be sent. See craft or processor jury form for more details.

All applicants requesting to sell processed food (such as jams, pies, granola bars, etc.) must submit photographs of the product. Please complete the Processor Evaluation form with your full menu and include a list of all local ingredients included in your products and on your menu. All prepared Food Vendors must limit power usage to a minimum.

Please list all electrical equipment you plan to use and the amperage for each. We request that you keep power use to a minimum.

Service Providers

Describe service.

NOTE: Vendors must maintain valid licenses per the policies of Whatcom Co., WA State and BFM.

Vendors must provide copies of these to BFM along with this application. This includes Nursery Licenses (BFM does not maintain a Nursery License.) and Egg Dealer Licenses.

Please submit organic and/or fairtrade certification if applicable.

NOTE: All Prepared Food Vendors must use compostable silverware, plates and napkins.

Food processors will not be accepted if a Health Dept. approval Permit is not attached to this application.



Bellingham Farmers Market Membership Application | 2010

All vendors are responsible for reading the BFM Handbook and Bylaws prior to submitting this application.

BFM HANDBOOK AND BYLAWS: I have read the BFM Handbook and Bylaws (available at www.bellinghamfarmers.org). My signature below indicates that I agree to abide by the policies and procedures of the Bellingham Farmers Market, including those regarding set up and take down of the Market, sales and safety procedures and cancellation policies.

SIGNATURE: _____ DATE: _____

CODE OF CONDUCT I have read and agree to the comply with the BFM Vendor Code of Conduct.

SIGNATURE: _____ DATE: _____

PARKING I agree to park in BFM recommended areas and not in valuable customer parking.

SIGNATURE: _____ DATE: _____

Farmers Markets

Please indicate below which markets you would like to participate. If you are applying to multiple markets, please indicate if your product mix will be different between these markets and explain how.

- Saturday Market Same Different _____
- Wednesday Market Same Different _____

Saturday Market

The Depot Market Square is the permanent home of the Saturday Farmers Market. Vending spaces may vary in size, such as 10ft x 10ft, 9ft x 12ft or 5ft x 10ft. There are permanent coverings for many vendors, however, new vendors and vendors with low seniority will likely be required to utilize canopies and tie-downs. Canopies must comply with BFM standards; equivalent to Easy Up, 10ft x 10ft white. No exceptions will be made. Please note, vending space is at a premium and frequently new vendors are assigned to share booths; an approximate 50 square foot space.

Season: April 3, 2010 through December 18, 2010
Time: 9 am to 3 pm

Wednesday Market

The Fairhaven Village Green is the permanent home of the Wednesday Market; canopies are not required, however a few spaces may be available to vendors whom want to use canopies. These must comply with BFM standards. Please note, vending space is at a premium and frequently new vendors are assigned to share booths; equivalent to a 4.5ft x 10ft space.

Season: June 2, 2010 through September 29, 2010
Time: 12 to 6 pm

Please Note: The Bellingham Farmers Market Board of Directors reserves the right to cancel a market at any time due to extenuating circumstances.

NOTE: All vendors erecting canopies at the two Bellingham Farmers Market sites (during normal periods of market operations, including the set-up and break-down periods) are required to have their canopies sufficiently and safely anchored to the ground from the time their canopy is put up to the time it is taken down. Any vendor who fails to properly anchor his or her canopy will not be allowed to sell at the farmers market on that day.



Bellingham Farmers Market Membership Application | 2010

Annual Membership Fee(s)

Please enter the amounts that you are submitting:

FEES

Saturday:	Membership Fee:	\$70	\$ _____
	Set up and Clean up Fee:	\$50	\$ _____
	Electrical fees for SCALES/LIGHTS per season:	\$5	\$ _____
	Electrical fees for APPLIANCES per season:	\$25	\$ _____
Wednesday:	Membership Fee:	\$40	\$ _____
	Electrical fees for SCALES/LIGHTS per season:	\$5	\$ _____
	Electrical fees for APPLIANCES per season:	\$25	\$ _____
Total Membership Fee(s)			 \$ _____

This Set up and clean up fee is in lieu of relying mostly upon volunteer help from vendors. All vendors must pay this fee.

NOTE: Power is limited. All vendors are encouraged to limit power usage if possible, especially prepared food vendors.

Please make checks payable to: **Bellingham Farmers Market**. Payment must be made in full at the time of application. A full refund of the Membership Fee will be made if an application is denied. Please note that applications received electronically will not be processed until payment is received. If a vendor falls within multiple categories, please complete an application for each.

Daily Stall Fees

Each of the Markets charges a Daily Stall Fee. This is a base amount or a % category commission whichever is greater as defined in the BFM Handbook:

Saturday Market Season: Daily Stall Fee is \$30 or a % category commission
 Wednesday Market: Daily Stall Fee is \$25 or a % category commission

Farmers: 6.5%
 Crafters: 6.5%

Contract Vendors: Eastern WA Produce: 10.5%, Prepared Food: 7.5%, Processors: 7.5%,
 Service Providers: 9.5%

Vendors in shared booths pay half the Daily Stall Fee or a % category commission

Membership Application Deadline

The deadline for application and fees is January 31, 2010. Applications postmarked later than January 29, 2010 will be charged a **Late Application Fee of \$50**.

IMPORTANT: All vendors are required to hold a valid business license. All craft and contract vendors are required to have a City of Bellingham business license. Please attach a copy of your business license, and other necessary permits and licenses with this application, even if you are a renewing vendor. Applications will not be considered and will be returned if a copy the business license and other permits and certifications are not attached.

Office Use Only

Date INITIAL Application Received: _____
 Date INCOMPLETE APPLICATION RETURNED: _____
 DATE COMPLETE APPLICATION RECEIVED: _____
 Membership Committee Recommended Approval: YES NO
 Board Approved: Date: _____
 Board Rejected: Date: _____
 TOTAL Amount Received: _____ CHECK CASH
 NOTES:

Please mail to:

Bellingham Farmers Market
 PO Box 1131
 Bellingham, WA 98227

Market Director: Caprice Teske
 360/647-2060
 www.bellinghamfarmers.org